

accepted
7/1/2021

May 25, 2021
Winchester Cemetery Trustees
Minutes

Present: H. Parkhurst, chairman, Brendon Hubbard. Sexton, Sherry Willard; Valerie Cole

The meeting was called to order at the Evergreen Cemetery at 6:00 p.m. by Chairman Parkhurst.

The secretary's report from April 26, 2021 was accepted with corrections.

Sexton's Report:

- There have been five cremations and four full burials to date.
- Jay Roy is all done with the groundwork; His bid of \$12,400 to remove the 31 trees from the front the front of the cemetery was accepted, being the lowest of three bids that were submitted.
- Tristan McKenna will help with the identification of unmarked graves.
- Flower boxes, plantings and hanging pots have been donated by Katherine's Florist. The urn has been planted and four planters set. She will donate more plants after the holiday.
- Jean Ford is the new hiree; at present she can only work part time but will increase her hours soon.
- Gary has donated a push mower for the scattering garden.
- Mike Abbott, trustee of the Hinsdale Cemetery, visited to learn about our regulations and procedures.
- ~~Mitchell donated~~ more stones ^{were purchased} for the ^{Forest Lake} Richmond Rd. Banking.
- A bid of \$1000 was accepted, being the lowest, from Nichols tree service for the removal of 3 trees from South Parish.
- Darin will begin work on the front gate in early June. This gate is temporarily closed.

Old business:

Brenden will meet with Mike Coope when schedules can be determined.

There are not enough bids yet for work at Carlton and Old Spofford Road cemeteries or for the planting of new trees at the front of the cemetery.

New business:

A bench, donated by Keene Monument, has been inscribed as follows:

f With much appreciation to Gary W. Rokes
for his generous contribution of the
Evergreen Cemetery Administration Building

Election of Officers: By unanimous voice vote, Henry Pankhurst was elected Chairman and Valerie Cole was elected Clerk.

Plans for an open House will be discussed at our next meeting.

Correspondence:

A letter of praise from Mark and Michelle Hilliard was read. They commented that the cemetery was looking beautiful and celebrated the hard work of all involved.

There were no citizens present.

The next meeting will be June 29 at 6:00 pm at the cemetery.

The meeting was adjourned at 6:50.

Respectfully submitted,

Henry A. L. Paughurst
Ch.

Valerie Cole, clerk